

# AGENDA

## Consortium Meeting SmartGov 2017

**Project name:** SmartGov - Advanced decision support for Smart Governance

**Project number:** 646453, a project funded by JPI Urban Europe

**Project partners:** Danube University Krems, TU Delft, Active Solution AG, Interfusion Services Limited, Kenus Informática, Cyprus University of Technology, City of Limassol, City of Quart de Poblet

**Project Coordinator/Meeting Chairperson:** Danube University Krems - Malgorzata Goraczek

**Participants:** Malgorzata Goraczek (DUK), Peter Parycek (DUK), Gabriela Viale Pereira (DUK), Bettina Rinnerbauer (DUK), Johann Höchtl (DUK), Enzo Falco (TU Delft), Susanne Sonntagbauer (Active), Peter Sonntagbauer (Active), Bernhard Ortner (Active), Haris Neophytou (Interfusion), Vicente Peñalver (Kenus), Gilberto Martinez (Kenus), Rubén Zarzo González (Kenus), Panayiotis Christodoulou (CUT), Haris Trikkis (Municipality Limassol), David Herrero (Municipality Quart de Poblet), Bartolomeo Nofuentes Lopez (Diputació de València)

**Meeting Date:** 16.2.2016 & 17.2.2017

**Meeting Time:** 16.2.2017: 8:30 - 17:30, 17.2.2017: 9:00 - 18:00

**Meeting Location:** Active Solution, Lassallestraße 7b, 1020 Wien; [Google Link to the Meeting Location](#)

### Consortium Meeting 2017 Objectives:

- Progress status and next steps in the SmartGov project (WP1)
- Status research and next steps (WP2)
- Status first FCM tool (WP3) & Workshop on a pilot FCM for testing
- Status technical progress and next steps (WP4)
- Status Use Cases for Pilot Cities and next steps (WP5) & Workshop on Use Case Quart de Poblet and Workshop on Use Case Limassol
- Progress dissemination and next steps (WP6)
- Project Board Meeting: Voting on adding Diputació de València as supporting city

## Detailed Agenda 16.2.2017

8:30 - 9:00	Arrival & Coffee
9:00 - 9:45	<p><b>WP1/ Consortium Management: chairperson Malgorzata Goraczek (DUK)</b></p> <ul style="list-style-type: none"> <li>- Welcome and introduction</li> <li>- Agenda and meeting objectives</li> <li>- Overview about status and progress of WP1 in year 1 - done/working on/next steps for project partners:             <ul style="list-style-type: none"> <li>- D1.1 (M4) Project Initiation - short summary</li> <li>- D1.2 (M8) 1<sup>st</sup> year mid term report - short summary</li> </ul> </li> <li>- Outlook year 2 - done/working on/next steps for project partners:             <ul style="list-style-type: none"> <li>- D1.3 (M14) 1<sup>st</sup> year annual report</li> <li>- D1.4 (M20) 2<sup>nd</sup> year mid term report</li> </ul> </li> <li>- Questions and needed information for/ from other project partners</li> </ul>
9:45 - 10:45	<p><b>WP2/ Research: chairperson Enzo Falco (TUDelft)</b></p> <ul style="list-style-type: none"> <li>- Overview about status and progress of WP2 in year 1 - done/working on/next steps for project partners:             <ul style="list-style-type: none"> <li>- D2.1 (M24) Systematic Review - short summary of results from                 <ul style="list-style-type: none"> <li>- section 1: Gabriela Viale Pereira</li> <li>- section 4: Susanne Sonntagbauer</li> <li>- section 8: Panayiotis Christodoulou</li> <li>- section 2: Enzo Falco</li> <li>- section 5: Enzo Falco</li> </ul> </li> <li>- Overview and Outlook D2.2 (M12) Interview guides                 <ul style="list-style-type: none"> <li>- Short summary D2.2: results from questionnaires</li> <li>- Quart de Poblet and Limassol</li> </ul> </li> </ul> </li> <li>- Outlook year 2 - done/working on/next steps for project partners:             <ul style="list-style-type: none"> <li>- D2.3 (M20) Transcriptions of interviews</li> <li>- D2.4 (M18) Legal Requirements Report</li> </ul> </li> <li>- Questions and needed information for/ from other project partners</li> </ul>

10:45 - 11:00	<b>Coffee Break</b>
11:00 - 12:00	<p><b>WP3/ FCM Modelling: chairperson Panayiotis Christodoulou (CUT)</b></p> <ul style="list-style-type: none"> <li>- <b>Overview about status and progress of WP3 in year 1 - done/working on/next steps for project partners:</b> <ul style="list-style-type: none"> <li>- D3.1 (M4) Requirements document - short summary</li> <li>- D3.2 (M5) Design document - short summary</li> <li>- D3.3 (M5) Test Cases - short summary</li> <li>- Presentation of first draft of FCM tool</li> </ul> </li> <li>- <b>Outlook year 2 - done/working on/next steps for project partners:</b> <ul style="list-style-type: none"> <li>- D3.4 (M18) FCM tool release 1.0</li> <li>- D3.5 (M20) Interfaces for FCM models</li> <li>- D3.6 (M22) Generic FCM tools</li> </ul> </li> <li>- Questions and needed information for/ from other project partners</li> </ul>
12:00 - 13:00	<b>Lunch break</b>
13:00 - 13:15	<p><b>WP5/ Piloting: chairperson Haris Neophytou (Interfusion)</b></p> <ul style="list-style-type: none"> <li>- <b>Overview about status and progress of WP5 in year 1 - done/working on/next steps for project partners:</b> <ul style="list-style-type: none"> <li>- Status of use cases</li> </ul> </li> <li>- <b>Outlook year 2 - done/working on/next steps for project partners:</b> <ul style="list-style-type: none"> <li>- D5.1 (M19) General guidelines for the demonstrators</li> </ul> </li> <li>- Questions and needed information for/ from other project partners</li> </ul>
13:15 - 15:15	<p><b>Workshop use case Quart de Poblet: chairperson Haris Neophytou (Interfusion)</b></p> <ul style="list-style-type: none"> <li>- <b>Main issues of the use case Quart de Poblet:</b> <ul style="list-style-type: none"> <li>- Objectives of the use case</li> <li>- Research questions of the use case</li> <li>- Target area, group/object</li> <li>- Involved stakeholders</li> <li>- Engagement strategies</li> <li>- Data handling for use case (social media data and open data)</li> <li>- Expected benefits and impact for the city</li> <li>- Policy scenario assessment</li> </ul> </li> </ul>

	<ul style="list-style-type: none"> <li>- <b>Management of the use case Quart de Poblet:</b> <ul style="list-style-type: none"> <li>- Pilot management and responsible project team members</li> <li>- Risks and measures</li> <li>- Outline of implementation plan</li> </ul> </li> </ul>
<b>15:15 - 15:45</b>	<b>Coffe break</b>
<b>15:45 - 16:45</b>	<p><b>Workshop on use case Quart de Poblet/ first proof of concept FCM based on use-case: chairperson Panayiotis Christodoulou (CUT)</b></p> <ul style="list-style-type: none"> <li>- Proof of concept FCM and next steps for testing FCM for pilot city domain</li> <li>- Input required and next steps for/ from project partners for pilot FCM</li> </ul>
<b>16:45 - 17:00</b>	<b>Coffe break</b>
<b>17:00 - 17:30</b>	<p><b>Project Board Meeting: Voting on adding Diputacio de Valencia as supporting city</b></p> <p><b>WP1/ consortium management: chairpersons Malgorzata Goraczek (DUK) and Gilberto Martinez (Kenus)</b></p> <ul style="list-style-type: none"> <li>- Presenting Diputacio de Valencia and input as supporting city</li> <li>- Next steps for voting on adding Diputació de València as supporting city</li> </ul>
<b>19:30</b>	<b>Dinner - old town of Vienna</b>

## Detailed Agenda 17.2.2017

9:00 - 9:30	Arrival & Coffee
9:30 - 10:00	<p><b>WP1/ Consortium Management: chairperson Malgorzata Goraczek (DUK)</b></p> <ul style="list-style-type: none"> <li>- Summary day 1 of consortium meeting: 16.2.2017             <ul style="list-style-type: none"> <li>- use case Quart de Poblet</li> <li>- pilot FCM</li> <li>- Valencia as supporting city</li> </ul> </li> <li>- Agenda and meeting objectives 17.2.2017</li> </ul>
10:00 - 10:30	<p><b>Presentation of the Smart-Fi project (JPI Urban Europe Project): chairperson Stefan Nastic</b></p> <ul style="list-style-type: none"> <li>- Overview of the Smart-Fi project</li> <li>- Objectives, research topics and Use of Open Data</li> <li>- First results from Smart-Fi project / future knowledge exchange</li> </ul>
10:30 - 11:00	Coffee break
11:00 - 12:00	<p><b>WP4/ Social Media Engine: chairperson Peter Sonntagbauer (Active)</b></p> <ul style="list-style-type: none"> <li>- <b>Overview about status and progress of WP4 in year 1 - done/working on/next steps for project partners:</b> <ul style="list-style-type: none"> <li>- D4.1 (M9) Requirements document - short summary</li> <li>- D4.2 (M4) Design document - short summary</li> <li>- Presentation of first version of components Social Media Engine</li> </ul> </li> <li>- <b>Outlook year 2 - done/working on/next steps for project partners:</b> <ul style="list-style-type: none"> <li>- D4.3 (M14) Test cases</li> <li>- D4.4 (M12) Social Media platform Release 1.0</li> </ul> </li> <li>- Questions and needed information for/ from other project partners</li> </ul>
12:00 - 13:00	Lunch Break

13:00 - 13:45	<p><b>WP6/ Dissemination: chairperson Susanne Sonntagbauer (Active)</b></p> <ul style="list-style-type: none"> <li>- <b>Overview about status and progress of WP6 in year 1 - done/working on/next steps for project partners:</b> <ul style="list-style-type: none"> <li>- D6.1 (M3) Dissemination plan - short summary</li> <li>- D6.2 (M4) Dissemination material - short summary</li> </ul> </li> <li>- <b>Outlook year 2 - done/working on/next steps for project partners:</b> <ul style="list-style-type: none"> <li>- D6.3 (M12) Dissemination and Communication Activity report Y1</li> <li>- D6.4 (M12) Sustainability and exploitation strategy</li> </ul> </li> <li>- Questions and needed information for/ from other project partners</li> </ul>
13:45 - 15:45	<p><b>Workshop use case Limassol: chairperson Haris Neophytou (Interfusion)</b></p> <ul style="list-style-type: none"> <li>- <b>Main issues of the use case Limassol:</b> <ul style="list-style-type: none"> <li>- Objectives of the use case</li> <li>- Research questions of the use case</li> <li>- Target area, group/object</li> <li>- Involved stakeholders</li> <li>- Engagement strategies</li> <li>- Data handling for use case (social media data and open data)</li> <li>- Expected benefits and impact for the city</li> <li>- Policy scenario assessment</li> </ul> </li> <li>- <b>Management of the use case Limassol:</b> <ul style="list-style-type: none"> <li>- Pilot management and responsible project team members</li> <li>- Risks and measures</li> <li>- Outline of implementation plan</li> </ul> </li> </ul>
15:45 - 16:00	<b>Coffee Break</b>
16:00 - 17:00	<p><b>Workshop on use case Limassol/ first proof of concept FCM based on use-case: chairperson Panayiotis Christodoulou (CUT)</b></p> <ul style="list-style-type: none"> <li>- Proof of concept FCM and steps for testing FCM for pilot city domain</li> <li>- Input required and next steps from project partners for pilot FCM</li> </ul>
17:00 - 17:15	<b>Coffee Break</b>
17:15 - 18:00	<p><b>WP1/ chairperson Malgorzata Goraczek (DUK)</b></p> <ul style="list-style-type: none"> <li>- Next steps and open questions/ responsibilities and deadlines</li> </ul>